

**DJW Working Group**  
**“German Japanese – Professional Women’s Network”**

1<sup>st</sup> Meeting of Local Employees - Meeting Minutes

Date: December 2nd (Tuesday), 2014  
Place: Linklaters LLP, Düsseldorf office  
Time: 17:30-19:00

1. Agenda

- a) Introduction
- b) Background of this meeting
- c) Purpose and goal of this meeting
- d) Self - Introduction
- e) Discussion
- f) Summary

2. Purpose

Connect women in German/Japanese business fields, regardless of sector/industry and position and offer opportunities to learn from one another.

3. Goal

Offer opportunities to expand the network of participants within German/Japanese business field and each of them has learnings at the end of the meeting.

4. Participants and Discussion

- 4 Japanese and 3 German women shared their experiences in their respective business fields. The industries, in which the participants are engaged, range widely from financial institutes, information technology companies to educational institutions.
- Examples of discussion topics:
  1. *Working environment for women in German/Japanese companies*
  2. *Experiences of business negotiation in Japan as German women*
  3. *Experiences as female sales staffs. What is important to be a successfully sales staff*

5. Next

- Schedule of the next meeting will be announced in January 2015.