

25 February 2015

**German-Japanese Professional Women's Network (DJW WG)**

# Invitation to General Assembly

Dear Members,

We hope that this notice finds all of you well!

As two months have almost already passed in 2015 and we are expecting the spring soon, we would like to invite all the members to go out and meet the other members in the upcoming general assembly! This meeting will give you opportunity for the members to know and foresee what the Group is going to do this year, to discuss the action plan proposal and other general management matters AND meet and chat with the other members.

**Date & Time:** 7 March 2015 (Sat) - 14:00 to 16:00

**Place:** Room 206, Düsseldorf VHS (Bertha von Suttner Platz 1)

**Entrance:** Free (BUT we would be grateful if you could bring drinks and some snacks for your own or to share.)

**Agenda:**

- (1) General management plan for 2015
- (2) Planned activities for 2015 & discussion
- (3) Tea time & networking among the members (until 17:00 at latest)

**Language:** English (occasional translation into German and Japanese possible)

For the logistics reasons, please kindly inform the Secretariat of your attendance by 3 March (Tue) through e-mail to [womensnetwork@djw.de](mailto:womensnetwork@djw.de). Please also feel free to bring your friends and colleagues who might be interested in our activities.

We welcome mothers with kids and encourage your husbands / boy-friends to come along. We have reserved a separate room for kids. The idea is to ask your partner to look after kids during the first two sessions. Your partner and kids can join us during the networking time.

We look forward to meeting many of you!

**For enquiries please contact:**

**Secretariat: Ms Terumi Ezuka (E-mail: [womensnetwork@djw.de](mailto:womensnetwork@djw.de))**