

DJW Working Group
“German Japanese – Professional Women’s Network”

1st Meeting of German Japanese Female Managers - Meeting Minutes

Date: November 2nd (Sunday)
Place: VHS (Volkshochschule) in Düsseldorf
Time: 11:00-13:00

1. Agenda

- a) Introduction
- b) Background of this meeting
- c) Purpose and goal of this meeting
- d) Self - Introduction
- e) Discussion
- f) Summary

2. Background

How do German female managers react at a time like this? What are the points of attention when leading a diversified team?

Working as managers in overseas or leading an international team is not an easy task. We offer opportunities for female managers to share experiences & issues and learn from one another. Ideally, they get hints to create a more pleasant working environment for themselves & their teams that lead to better reputation of the team

3. Purpose

Encourage German Japanese female managers to share experiences & issues and to learn from one another

4. Goal

Expand network among female managers and each of them has learnings at the end of the meeting

5. Participants and its Discussion

- 4 Japanese female managers working for Japanese and non-Japanese companies in Germany have participated in this meeting. Each of them is working in different industry and sector.
- All participants answered to the following three questions prior to the meeting.
 1. *What is your challenge as a manager?*
 2. *Based on your experiences, what are the two most important skills as a manager?*
 3. *What is your issue and problem as a manager?*
- Discussion was based on the above mentioned questions. Main focus was how to create co-working and collaborative working environment and how to manage a diversified team.
- One of the participants commented after the meeting that she is going to put the learnings to practical use and want to make a better performance at her work place

6. Next

- It is decided to continue holding this meeting in about 3 months interval.